

# Employment Application for Montbleau & Associates

(An Equal Opportunity Employer)

Review the entire application before you begin. Legibility, accuracy, organization and completeness are important.

Last Name	First Name	Middle Initial
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Address and telephone number where you can be contacted:

Job Applied For: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Are You Seeking:  Full-Time  Part-Time  Temporary  or Summer Employment?

Shift Availability:  Day  Swing  Night  Rotating

How soon are you available for employment? \_\_\_\_\_ Salary Expected: \_\_\_\_\_

Have you ever worked for this company before?  Yes  No If yes, when? \_\_\_\_\_

In what job position(s): \_\_\_\_\_

<b>Education Or Training</b> Please indicate your education or training that is relevant to the job for which you are applying.		
High School	Location	Diploma Awarded
College or University	Location	Degree Awarded

Additional education or training information:

**Special Skills** Do you have any special skills or experiences that are relevant to the job for which you are applying? (For example: special studies or projects, research papers, etc.) Be specific.

<b>Work Experience</b> Please list your work experience beginning with your most recent job held. If you were self-employed, give company name.			
Name of Employer:	Name of Last Supervisor	Employment Dates	Rate of Pay
Address:		From To	Start Final
Phone:	Your Last Job Title		
Reason for Leaving			
List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.			

Employer:	Name of Last Supervisor	Employment Dates	Rate of Pay
Address:		From To	Start Final
Phone:	Your Last Job Title		

Reason for Leaving

List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.

Employer:	Name of Last Supervisor	Employment Dates	Rate of Pay
Address:		From To	Start Final
Phone:	Your Last Job Title		

Reason for Leaving

List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.

### References

Please list three references who can provide us with information about your qualifications to perform the job for which you are applying. Business or job related references are preferable.

Name	Address	Telephone	Occupation

May we contact your present employer?  Yes  No, because (Please state reason)

### Certification

My signature below certifies that all information in this application is correct and complete to the best of my knowledge and belief and that I understand that providing false, inaccurate, incomplete or misleading information will result in refusal of employment or termination of employment if discovered after date of hire. I acknowledge that the Company will verify the accuracy and completeness of the information I have provided and I authorize all entities and individuals identified or discovered during the Company's hiring process to provide information regarding my employment, education, character and qualifications. I release all entities and individuals who provide information in accordance with this release from all liability for any damages that may result from furnishing information to the Company. I understand that if I am employed, I must conform to the Company's rules, policies and procedures and that my employment is "at will," which means that the Company or I may terminate my employment at any time for any reason.

Applicant's Signature

Date